



**Housing Cambridge**

## TENANT'S COMPLAINT RECORD

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The non-profit provides this form to tenants who have complaints about a neighbour and who would like a convenient place to make a record of what is happening. A letter with similar information is also fine if you would prefer to give us the information in that way.

Point form is fine. Give lots of detail. Feel free to attach additional pages if necessary.

Were the police called? Were there any other witnesses? Was there any damage to your property? The Non-Profit's property? Anyone else's property? Was anyone hurt in any way? What, as close as you can remember, was said?

DATE	TIME – FROM/TO	DESCRIBE WHAT HAPPENED

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